

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING

VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING December 12, 2018 - DRAFT

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Public Works Director Joe Cockroft, WWTP Operator Mike Brace, and Kevin Hopkins (Strand Associates).

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Shaun Dow to approve the agenda as amended, second by Anthony Edge. Motion carried.

Approval of Minutes from 11/14/18: Motion by Shaun Dow to approve the 11/14/18 minutes, second by Anthony Edge. Motion carried.

Motion to Package and Approve Agenda Items 5a-5d: Anthony Edge made a motion, seconded by Sahun Dow, to package and approve Agenda Items 5a-5d, as follows:

- a. Recommendation: Operator Licenses to expire 6/30/20: Jason Rittel; Tracy Harrison
- b. Recommendation: Street Use Permit to WI Vietnam Veterans for Winterfest Parade on 1/18/19
- c. Recommendation: Temporary Alcohol License to New Glarus Fire Department for Winter Fest on 1/18/19
- d. Recommendation: Temporary Alcohol License to New Glarus Fire Department for Sportsman's Banquet on 1/27/19

Motion carried.

Update: Monthly Police Report: No Police Report was received.

Public Works

Discussion/Recommendation: Phosphorus Compliance Alternatives Plan: Kevin Hopkins of Strand Associates provided an overview of the new DNR phosphorus regulations, which would be effective in 2024 for the Village. He noted that the DNR requires communities to select a treatment alternative and submit a final plan of how to proceed, and that the Wastewater Treatment Plant (WWTP) does a good job of meeting current regulations, but would need additional treatment methodologies to meet the new regulations. Mr. Hopkins described various treatment alternatives, including: 1) a capital option of constructing a filtration system (approximately \$4 million); 2) a Multi-Discharger Variance (which the Village is not eligible for); 3) Water Quality Trading (payment to farm land for best management practices of phosphorus reduction). Peg Kruse asked if there was funding assistance. Mr. Hopkins stated that loan interest loans from the Clean Water Fund may be a possibility. Anthony Edge asked if examples could be provided from communities that are one year ahead of New Glarus on the permit cycle to see how they addressed the new regulations. Motion by Shaun Dow, seconded by Peg Kruse, to authorize Staff and Strand Associates to work towards finalization of a draft plan to the DNR to further examine the Water Quality Trading and Capital Filtration options, to determine which options may work, and research other available capital filtration technologies, to be completed for review by the PW/PS Committee by March 13, 2019. Motion carried.

Update: Public Works Project(s) Updates: Public Works Director Cockroft provided an update working preparing to bid the 3rd Avenue project, completion of leaf vacuuming activity this fall, recent staff trainings, and tree limbing.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:03 pm.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
November 14, 2018 - DRAFT**

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:01pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Police Chief Boldebuck, Lieutenant Jeff Sturdevant, Public Works Director Joe Cockroft, and Bruce Beth (Forster Electrical Engineering).

Announcement: All cell phones shall remain off during the meeting.

Announcement of Closed Session: Peg Kruse announced that for Agenda Item 8, the Committee would go into Closed Session, per State Stat. 19.85(1)(E), regarding the Alliant Energy Substation Project and related land purchases.

Approval of Agenda: Motion by Shaun Dow to approve the agenda as amended, second by Anthony Edge. Motion carried.

Approval of Minutes from 10/10/18: Motion by Peg Kruse to approve the 10/10/18 minutes, second by Shaun Dow. Motion carried.

Public Safety

Recommendation: Operator Licenses to expire 6/30/20: Kevin Elmer, Barbara Burgess, Laura Nevil, Shaun Dow, Lynn Schambow, Amy Eversoll, Debra Guyette, Douglas Nicholson, and Taylor Nealis: Shaun Dow noted for the record that he would be abstaining from voting, as he had an application pending. Motion to approve Operator Licenses by Anthony Edge, second by Peg Kruse. Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebuck provided the monthly police report, including participation in the Wisconsin School Safety Coordinators Association Training, Justice for a Cure presentation in Monroe, Drug Drop Box collections, Halloween safety events, and update on officer hiring process.

Discussion/Recommendation: Parking Ordinance Amendments: Administrator Gadow and Public Works Director Cockroft provided an overview of four potential parking ordinance amendments and potential additional ADA parking stalls that Staff is proposing, including:

- e. Section 288-16(C): 300 Block of 2nd Street for Police Department Designated Stall
- f. Section 288-16: Relocation of ADA Parking stall to front of Village Hall
- g. Section 288-20(C)(2): Remove No Parking between 2AM-6AM from 1st Street from Sixth Avenue to Seventh Avenue

- h. Section 288-22 (E): Remove Alternate Side Parking at 10th Ave (between 5th and 6th Street)
- i. Discussion of Additional ADA Parking stalls adjacent to Village Park

The Committee also discussed the need to review existing parking configurations around the downtown to ensure that they meet state requirements for distances from crosswalks. Chief Boldebeck and Public Works Director Cockroft agree to jointly conduct a review of parking spaces in the community, and provide a recommendation a future meeting on additional potential changes to increase the number of ADA compliant spaces.

Motion by Anthony Edge to recommend approval of the above Staff requested ordinance amendments (listed as Agenda Items C.i-iv), second by Peg Kruse. Anthony Edge offered an amendment to the Motion to resign 10th Ave (between 5th and 6th Street) as “No Parking during Alternative Side Parking timeframe”, seconded by Peg Kruse. Motion carried on proposed Amendment. Subsequent Amended Motion carried.

Public Works

Update: Public Works Project(s) Updates: Public Works Director Cockroft provided an update working preparing to bid the 3rd Avenue project, completion of leaf vacuuming activity this fall, and issues with non-resident dumping at the compost pile.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Convene in to Closed Session: Motion to convene into Closed Session by Anthony Edge, second by Peg Kruse. Voting in favor: Edge, Kruse, and Dow. Voting opposed: None. The Committee moved into Closed Session at 7:50 pm.

Reconvene out of Closed Session: Motion to reconvene out of Closed Session by Shawn Dow, second by Anthony Edge. Voting in favor: Edge, Kruse, and Dow. Voting opposed: None. The Committee reconvened into Open Session at 8:29 pm.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:29 pm.

VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING October 10, 2018

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Police Chief Boldebeck, Lieutenant Jeff Sturdevant, Joe Cockroft, and Aryst Kirsch.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Shaun Dow to approve the agenda as amended, second by Anthony Edge. Motion carried.

Approval of Minutes from 9/12/18: Motion by Shaun Dow to approve the 9/12/18 minutes, second by Peg Kruse. Motion carried.

Public Safety

Recommendation: Operator Licenses to expire 6/30/20: Margaret Edge, Connie Anderson, Chris Viney: Motion to approve Operator Licenses by Anthony Edge, second by Shaun Dow. Motion carried.

Recommendation: Amended Date [10/21/18] for New Glarus Car Show: Shaun Dow expressed concern with closing off 5th Ave past 2nd St to 3rd St. Anthony Edge suggested a sign to tell people the road was closed further up the hill going up 2nd St. Motion by Anthony Edge, second by Shaun Dow, to approve the date change to October 21, 2018, with a modification of the road closure to include only 5th Ave from Railroad St to 2nd St (and not closing 5th Ave to 3rd St). Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebuck provided the monthly police report, including an update on the monthly statistics, hiring process, Officer Kurth training, Oktoberfest, and Family Fest activity.

Discussion: Review of Alcohol License Categories: Administrator Gadow provided an overview of the Village's existing approved licenses. Shaun Dow stated that given the population size of the community, the Village Board needed to be mindful of how many additional licenses they grant. He noted his concern about the reputation it creates.

Public Works

Update: Public Works Project(s) Updates: Public Works Director Cockroft provided an update on the 1st Street, 3rd Street, and 5th Street reconstruction projects. Administrator Gadow provided an update on the Alliant Energy Substation project.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Discussion/Recommendation: 2019 Budget Proposal: After a brief discussion, the Committee noted that they did not have any modifications for the 2019 Budget proposal.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:47 pm.

VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING September 12, 2018 - DRAFT

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Police Chief Boldebuck, Lieutenant Jeff Sturdevant, Mel Judd, and Denise Wright.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda as amended, second by Shaun Dow. Motion carried.

Approval of Minutes from 8/15/18: Motion by Shaun Dow to approve the 8/15/18 minutes, second by Peg Kruse. Motion carried.

Public Safety

Recommendation: Operator Licenses to expire 6/30/20: John Ruegsegger and Elizabeth Foxen: Motion to approve Operator Licenses by Anthony Edge, second by Shaun Dow. Motion carried.

Recommendation: Original Class A Liquor License Application for Brenda's Blumenladen LLC to expire on 6/30/19: Motion to approve Class A Liquor License by Shaun Dow, second by Anthony Edge. Motion carried.

Recommendation: Temporary Alcohol License to Friends of the Chalet of the Golden Fleece for Wine Walk on 10/11/18: Denise Wright provided an overview of the event. Motion to approve Temporary Alcohol License by Shaun Dow, second by Anthony Edge. Motion carried.

Recommendation Special Event Permit for New Glarus Car Show (10/7/18): Mel Judd provided an overview of the event. Motion by Shaun Dow to approve the Special Event Permit, second by Anthony Edge. Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebuck provided the monthly police report, including an update on the monthly statistics, drug drop box, recent trainings, Broadhead National Night Out, and assistance with Belleville flooding events. Chief Boldebuck provided an update on the hiring process.

Discussion: 2019 Police Department Budget: Chief Boldebuck and Lieutenant Sturdevant provided an overview of the proposed 2019 Police Department budget requests, including equipment requests and the request for funding of a 5th officer position. The Committee discussed the use of overtime hours between full and part-time officers and the efficient of a 5th officer in reducing overtime costs. Lieutenant Sturdevant presented on potential scenarios for wage reclassifications that would make the Village more competitive with area communities when conducting a hiring process. The Committee expressed support for examining further a scenario that would adjust the union contract wage classifications to be more competitive with area communities.

Public Works

Update: 2019 Public Works Department Budget Proposal: Administrator Gadow provided an update on the 2019 Public Works Budget, noting that there were likely no significant operational budget changes from the previous year. He did note that for the capital budget, staff is working with the Village engineer to establish a cost estimate for the replacement of utility infrastructure and street resurfacing for a portion of 3rd Avenue. He noted more information would be forthcoming once the new Public Works Director has started.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Update: First Street Project Scheduling: Administrator Gadow noted that the First Street resurfacing project was tentatively scheduled to begin on October 8th with repaving of the concrete parking lanes, and the roadway resurfacing starting on October 15th.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 9:12pm.

VILLAGE OF NEW GLARUS

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
August 15, 2018

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:15pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Lieutenant Jeff Sturdevant, and Mel Judd.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Shaun Dow to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 7/11/18: Motion by Shaun Dow to approve the 7/11/18 minutes, second by Peg Kruse. Motion carried.

Public Safety

Recommendation: Operator Licenses to expire 6/30/20: Tracy Owen; Jodi Bubenzer; Briana Campbell; Trishalane Hataway; and Hannah Wyttenbach: Motion to approve Operator Licenses by Shawn Dow, second by Anthony Edge. Motion carried.

Recommendation: Street Use Permit Application for Annual Homecoming Parade on 9/21/18: Motion to approve Street Use Permit by Anthony Edge, second by Shaun Dow. Motion carried.

Recommendation: Special Event Permit for Wilhelm Tell Festival (8/31-9/2/18): Mel Judd, representing the Tell Guild, described a proposed modification of the permit request, to relocate the Street Dance (9/1/18) from 5th Ave to 3rd Ave adjacent to the FestHaus. She noted that the event would be family-friendly and have a DJ performing inside the FestHaus, with the adjacent street closed (3rd Ave, between 2nd St and Railroad St) for the Street Dance. She also noted that Open Intoxicants would only be for that area, and not the rest of downtown as in years past. Ms. Judd stated that the yodel group would also be performing at the same location at 7:30pm, and that the Street Dance would end around 10:30-11:00pm. Peg Kruse asked if moving the Street Dance to 3rd Ave would affect attendance. Ms. Judd indicated that it was a test for this year, given that there was other live music acts occurring on 5th Ave at the same time, and they wanted to be good neighbors. Motion by Shawn Dow to approve the Special Event Permit with the following modifications and conditions: 1) Amend the Permit description to have the DJ located within the FestHaus at 3rd Ave; 2) Close of 3rd Avenue, between 2nd St and Railroad St; and 3) Designation of Open Intoxicants only for 3rd Avenue between 2nd St and Railroad St. Second by Anthony Edge. Motion carried.

Recommendation: Special Event Permit for The Glenda K. Scott Run on 9/29/18: Motion to approve Special Event Permit by Shawn Dow, second by Anthony Edge. Motion carried.

Update: Submitted Monthly Police Report: Lieutenant Jeff Sturdevant provided the monthly police report, including an update on the officer hiring process, recent Blue's festival, Green County Fair Emergency Services Appreciation Night, and the recent Belleville/New Glarus Citizen Police Academy.

Public Works

Discussion/Recommendation: Approval of Private Wastewater Disposal System and Private Well at 1314 Elmer Road: Administrator Gadow provided an overview of the request for private well and septic systems given that there is no municipal services available near the site, and it is unlikely that the Village will extend services in the near future. Anthony Edge made a motion to recommend approval of the private water well and wastewater disposal systems conditioned on the following: 1) The plans for the private well and septic systems must receive required State-level approval prior to installation and meet the requirements of Sections 244-4 and 298-62 of the Village Ordinance; and 2) If public sanitary and water services become available in the future to the Property, the Property Owners shall abandon the private systems and connect to the public systems. Second by Shaun Dow. Motion carried.

Discussion/Recommendation: Appointment of Utility Line Crew Foreman Kevin Funseth as a Village Representative to the WPPI Energy Board of Directors: Motion by Shaun Dow to recommend appointment of Kevin Funseth as an interim village representative to the WPPI Energy Board of Directors until a new Public Works Director is hired and they can discuss who will serve as primary and alternative representative. Second by Anthony Edge. Motion carried.

Update: Public Works Director Recruitment: Administrator Gadow provided an updated on the recruitment process, including the interview process. He noted a decision is expected in the coming weeks.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:06pm

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
July 11, 2018 - DRAFT**

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:13pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck, and Lieutenant Jeff Sturdevant.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda, second by Shaun Dow. Motion carried.

Approval of Minutes from 6/13/18: Motion by Shaun Dow to approve the 6/13/18 minutes, second by Anthony Edge. Motion carried.

Public Safety

Motion to Package and Approval Agenda Items 5a-5e: Shaun Dow made a motion, seconded by Anthony Edge, to package and approve Agenda Items 5a-5c, as follows:

- j. Recommendation: Operator License to expire 6/30/2020: Kristen Hendrickson; Taylor Voegeli; Nicole Thompson; Dianne M. Dunks; Charles Bigler; Connie Langfoss; Jeremy Langfoss; Ronald J. Anderson Jr.; Margaret Smith; Erik Bredeson; Kathy Jo Yaun; Barbara Eckert; John Whitford.
- k. Recommendation: Special Event Permit Application for Firefest 2018 (8/4/18)

1. Recommendation: Application for Temporary Beer/Wine License for New Glarus Fire Department for Firefest 2018 (8/4/18)

Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebuck provided the monthly police report, including assistance with “Reach Bags” to assist children in crisis situations, participation in Citizens Police Academy with the Village of Belleville, Polkafest festival activity, and new officer recruitment. Chief Boldebuck, Lt. Sturdevant, Administrator Gadow, and the Committee discussed the difficulties of officer recruitment and the need for adjustment in the wage scales to remain competitive and retain officers.

Recommendation: Street Use Permit Application for Carol Heller (7/21/18): Administrator Gadow described the request, which is for a temporary street closure of 4th St, between 9th and 10th Ave for an estate auction on July 21st. Motion to approve the Street Use Permit Application by Shaun Dow, second by Anthony Edge. Motion carried.

Public Works

Discussion: Tree Ordinance Update – Tree Removal/Disposal of Terrace Trees: Administrator Gadow provided an overview of the proposed language, based on the Committee’s direction from June 13th. Peg Kruse offered an amendment to include a diameter measurement of allowed material.

Update: Public Works Director Retirement: Administrator Gadow provided an updated on the recruitment process, including the number of places the position advertisement was placed in.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:32pm.

VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING June 13, 2018 - DRAFT

Regular Meeting

Chair Peg Kruse called the regular meeting to order at 7:03pm. Present: Peg Kruse, Anthony Edge and Shaun Dow. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck, and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda, second by Shaun Dow. Motion carried.

Approval of Minutes from 5/9/18: Motion by Anthony Edge to approve the 5/9/18 minutes, with correction to Trustee Dow’s name, second by Peg Kruse. Motion carried.

Public Safety

Shaun Dow asked for a recap on previous Village Board approvals for liquor licenses for Fat Cats Coffee Works, LLC. He also asked about the proposed amendment description for Hawk's Mill Winery. Administrator Gadow noted that the Hawk's Mill amendment was only for Oktoberfest and William Tell Festival (only if 1st St were to be closed). Administrator Gadow noted noise complaints received from Sugar River Pizza. Peg Kruse asked about any required Police Department Addendum for the Special Event Permit for Oktoberfest. Police Chief Boldebeck stated that they are revising their addendum to include a requirement for no parking barriers and the need to sign temporary handicap accessible parking for larger festivals. He suggested the south side of 1st Street and 6th Ave. Police Chief Boldebeck suggested that he and Administrator Gadow would review potential locations for temporary and permanent handicap stalls in the downtown area.

Motion to Package and Approval Agenda Items 5a-5e: Shaun Dow made a motion, seconded by Anthony Edge, to package and approve Agenda Items 5a-5e, as follows:

- m. Recommendation: Operator Licenses to expire 6/30/20: Annie O'Connor; Jolene Krychowiak; Mary Bigler Little; Rebecca Pytak, David Pytak; Raven Neath; Shauna Mcloud; Melanie Judd; Erin Kleeman; Sandra Rahberger; Joanne Schwartzlow; Sherri Yaeger; Stephen Gmur; Wayne Prisk; Heidi Stauffer; Amber Tierman; Aleah Kaldem; Lauren Fricks; Lauren Shulka; Sarah Marsh; Debra Foster-Truttmann; Vicki Spidah; Carol Hustad; Benjamin Schmitt; Anne R. Miller; Teresa Joranlien; Ric Joranlien; Emily Koester; Debrah Dippen Watterson; Daryl Watterson; Kristi Lopez; Karon Wolber; Tracy Gobeli; Michael Olesewski; Alex Gobeli; Lori Stern.
- n. Recommendation: Liquor License Renewals to expire 6/30/19:
 - Class B Beer/Liquor:** Ott Haus Pub & Grill, LLC (Rebecca Pytak, Agent); Kleeman's Bar & Grill, LLC (Greg Kleeman, Agent); Kristi's Restaurant LLC (Kristi Lopez, Agent); Puempels Olde Tavern Inc. (Charles Bigler, Agent); Hungo LLC (Stephen Longo, Agent)
 - Class A Beer/Liquor:** Burreson's Market, Inc. (Darin Burreson, Agent); Glarner Bier Haus LLC (Eric Gobeli, Agent)
 - Class A Liquor:** Brandi's Bridal Galleria (Brandi Nehmer, Agent); Shake & Shum, Inc. (James Shumway, Agent); Sheri Weix d/b/a The Bramble Patch
 - Class A Beer:** Blanchardville Co-op Oil Association, Inc. (Jason Cullen, Agent);
 - Class B Beer:** Edelweiss Cheese Authentic Wisconsin (Kathleen Workman, Agent); Swiss Aire Motel LLC (Eric Gobeli, Agent)
 - Class B Winery:** Robert Borucki d/b/a The New Glarus Primrose Winery; Jornys End LLC (Ric Joranlien, Agent)
 - Class B Beer/C Wine:** Fat Cat Coffee Works LLC (John Miller, Agent); Sugar River Pizza Co, LLC (Debrah Dippen Watterson, Agent)
- o. Recommendation: Amendment of Description of Class B Wine License of Hawk's Mill Winery for Festival Season
- p. Recommendation: Cigarette License to expire 6/30/19: Ott Haus Pub & Grill LLC; Blanchardville Co-op Oil Association, Inc.; Kleemans Bar & Grill LLC; Glarner Bier Haus LLC
- q. Recommendation: Miscellaneous License to expire 6/30/19: Kleemans Bar & Grill LLC (pool table); Tofflers Pub & Grill (pool table); Firefly Park LLC (mobile home park)

Motion carried.

Motion to Package and Approval Agenda Items 5f-5g: Anthony Edge made a motion, seconded by Shaun Dow, to package and approve Agenda Items 5f-5g, as follows:

- r. Recommendation: Special Events Permit for Oktoberfest (9/27-9/30/18)
- s. Recommendation: Temporary Alcohol License for Oktoberfest (9/27-9/30/18)

Motion carried.

Update: Submitted Monthly Police Report: Chief Boldebuck provided the monthly police reports, including recent officer trainings, an update on new Officer Kurth, and recent festival work.

Public Works

Discussion/Recommendation: Resolution 18-22 2018 CMAR Report: Public Works Director Jelle reported on the Village’s 2017 Compliance Maintenance Annual Report (CMAR) that is required by the Department of Natural Resources (DNR). He noted that the Village received a perfect 4.0 out of 4.0 score for its treatment programs and operations. Anthony Edge made a motion, seconded by Shaun Dow, to forward Resolution 18-22 to the Village Board for consideration and approval. Motion carried.

Discussion/Recommendation: 2018 Street Maintenance Projects: Public Works Director Jelle reported on the list of ten (10) proposed street maintenance projects to incorporate within the Village’s 2018 Street Project borrow request, including:

Street	Duration	Work Type	Cost Estimate
3 rd Ave	2 nd St to 6 th St	Paver Patch	\$30,944
3 rd Ave	6 th St to Durst Rd	Paver Patch	\$35,532
CTY W	STH 69 to Village Limits	ROW Shouldering	\$400
10 th Ave	End to Railroad St	Paver Patch/Seal	\$15,725
13 th Ave	3 rd St to 5 th St	Pave	\$13,523
8 th St	12 th Ave to 9 th Ave	Seal	\$3,383
Durst Rd	Village Limits to STH 39	Crack Seal	\$3,276
Durst Rd	STH 39 to 10 th Ave	Crack Seal	\$795
Tower Circle	10 th Ave to End	Seal	\$1,921
Windlach St	14 th Ave to 12 th Ave	Seal	\$4,798
		Total	\$110,297

The Committee members asked questions about the various projects, including potential timing. Public Works Director Jelle indicated that completion of these projects would go a long way to improving street conditions in the village.

Shaun Dow made a motion to recommend inclusion of the ten (10) street maintenance projects in the 2018 Street Project borrow request, seconded by Anthony Edge. Motion carried.

Discussion: Tree Ordinance Update – Tree Removal/Disposal of Terrace Trees: Public Works Director Jelle described an ambiguity in the Tree Ordinance about the Village’s responsibility to chip and/or remove privately owned trees (not located on the street terrace) that are cut down by a property owner and placed on the terrace area. He noted that chipping and removing these whole trees are sizeable constraint on staff time and equipment. He requested the Village Board consider adding language to the ordinance to clarify that the Village would be responsible only for chipping and removing terrace trees. Public Works Director Jelle recommended adding language: “The Village shall not be responsible for chipping nor removing non-terrace (private trees) complete trees”. Administrator Gadow indicated he would check

with the Village Attorney on the proper phrasing and location of any amendment in the Tree Ordinance. The Committee discussed adding the notice to the community welcome newsletter, Recycling information sheet, and the utility bill. Public Works Director Jelle indicated that the Village staff would still remove brush or limbs, just not whole trees, and that they would still assist with tree removal caused by storm damage.

Update: Public Works Director Retirement: Public Works Director Jelle stated that he will be retiring, effective on July 4th, to pursue other opportunities. Administrator Gadow noted that Director Jelle has served the Village for 26 years. The Committee wished Director Jelle well in his new opportunities, and thanked him for his service. Administrator Gadow stated he will begin the recruitment process in the coming weeks.

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 8:07pm

VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
May 9, 2018

Regular Meeting

Acting Chair Anthony Edge called the regular meeting to order at 7:10pm. Present: Anthony Edge and Shawn Dow. Also present: Administrator Bryan Gadow and Lt. Jeff Sturdevant and Police Chief Burt Boldebuck.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Shawn Dow to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 4/11/18: Motion by Anthony Edge to approve the 4/11/18 minutes, second by Shawn Dow. Motion carried.

Public Safety

Motion to Package and Approval Agenda Items 5a-5e: Shawn Dow made a motion, seconded by Anthony Edge, to package and approve Agenda Items 5a-5e, as follows:

- t. Recommendation: Operator Licenses to expire 6/30/19: Jordin Elzen; Jay Oren
- u. Recommendation: Operator Licenses to expire 6/30/20: Rosemary Schlitz; Jeanne Gempeler; Narayan Khatri Chetri; Rachel Gastel.
- v. Recommendation: Liquor License Renewals to expire 6/30/19:
Class B Beer/Liquor: Steinbock, LLC (New Glarus Hotel and Chalet Landhaus); Whiskey Bent, LLC; Glarner Enterprises, Inc; Cow & Quince, LLC.

Class A Beer/Liquor: Casey's Marketing Company; New Glarus Mobil Mart LLC

Class B Beer: Rusty Raven LLC

- w. Recommendation: Cigarette License to expire 6/30/19: Casey's Marketing Company; New Glarus Mobil Mart LLC
- x. Recommendation: Amendment to Description of Class B Wine license of Hawk's Mill Winery for Music Fest and Polka Fest Events

Motion carried.

Update: Submitted Monthly Police Report: Lt. Sturdevant and Chief Boldebuck provided the monthly police reports, including recent officer trainings, an update on new Officer Kurth, and drug drop box collections.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:39pm.

VILLAGE OF NEW GLARUS PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING April 11, 2018

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse and Denise Wright. Also present: Administrator Bryan Gadow and Lt. Jeff Sturdevant, Corbin Judd, and Andy Kelly.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Peg Kruse. Motion carried.

Approval of Minutes from 3/14/18: Motion by Peg Kruse to approve the 3/14/18 minutes, second by Denise Wright. Motion carried.

Public Safety

Recommendation: Operator License to expire 6/30/2019: Jill Howard and Jennifer Hubbard. Motion by Denise Wright to recommend approval of the licenses, second by Peg Kruse. Motion carried.

Recommendation: Operator License to expire 6/30/2020: Roland Furst, Steven Anderegg, Shubh K. Singh, Betty Everson, and Andrew Westby. Motion by Denise Wright to recommend approval of the licenses, second by Peg Kruse. Motion carried.

Recommendation: Special Event Permit for New Glarus Music Fest (5/25-5/27/18): Corbin Judd provided an overview of the festival activities, including street closures, live music timing, and open intoxicants. Denise Wright asked about the ability of the organizers to change the time of the 1st Street tent removal from Tuesday May 29th to Sunday, May 27th, so as not to impact business owners on Memorial Day. Corbin Judd indicated that he would contact the tent contractor and discuss whether the tent removal could be completed on Sunday. Motion by Denise Wright to recommend approval of the Special Event Permit with conditions (updated insurance certificate; verifying 1st Street reopening; and meeting the Police Department Special Addendum), second by Peg Kruse. Motion carried.

Recommendation: Special Event Permit for Polkafest and Beer, Bacon & Cheese (6/7-6/10/18): After review of the permit application, motion by Peg Kruse, second by Denise Wright to recommend approval of the Special Event Permit. Motion carried.

Recommendation: Special Event Permit for New Glarus Blues, Brews & Food Trucks (7/14/18):
After review of the permit application, motion by Peg Kruse, second by Denise Wright, to recommend approval of the Special Event Permit. Motion carried.

Recommendation: Temporary Alcohol License for New Glarus Music Fest (5/25-5/27/18): Motion by Denise Wright to recommend approval of the Temporary Alcohol License, second by Peg Kruse. Motion carried.

Recommendation: Temporary Alcohol License for Polkafest and Beer, Bacon & Cheese (6/7-6/10/18):
Motion by Denise Wright to recommend approval of the Temporary Alcohol License, second by Peg Kruse. Motion carried.

Recommendation: Temporary Alcohol License for New Glarus Blues, Brews & Food Trucks (7/14/18):
Motion by Denise Wright to recommend approval of the Temporary Alcohol License, second by Peg Kruse. Motion carried.

Update: Submitted Monthly Police Report: Lt. Sturdevant provided the monthly police reports, including recent officer trainings, an update on new Officer Kurth, and departmental activities.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:40p

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
March 14, 2018**

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse and Anthony Edge. Also present: Administrator Bryan Gadow and Public Works Director Scott Jelle.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Anthony Edge to approve the agenda, second by Peg Kruse. Motion carried.

Approval of Minutes from 1/10/18: Motion by Peg Kruse to approve the 1/10/18 minutes, second by Anthony Edge. Motion carried.

Public Safety

Recommendation: Operator License to expire 6/30/2019: Lucas Foley. Motion by Peg Kruse to recommend approval of the license, second by Anthony Edge. Motion carried.

Recommendation (Denial): Operator License to expire 6/30/2019: Allan Chapman. Motion by Anthony Edge to recommend denial of the license, based on the Police Department recommendation, second by Peg Kruse. Motion carried.

Recommendation: Street Use Permit for AROC Wisconsin (5/5/18): Motion by Peg Kruse to recommend approval of the Street Use Permit, second by Anthony Edge. Motion carried.

Recommendation: Special Event Permit for Alphornman Triathlon (8/5/18): Motion by Peg Kruse to recommend approval of the Special Event Permit, second by Anthony Edge. Motion carried.

Recommendation: Temporary Alcohol License for Alphorn Triathlon (8/5/18): Motion by Anthony Edge to recommend approval of the Temporary Alcohol License, second by Peg Kruse. Motion carried.

Recommendation: Special Events Permit for Grace Church Family Fest (9/9/18): Motion by Anthony Edge to recommend approval of the Special Event Permit, second by Peg Kruse. Motion carried.

Update: Submitted Monthly Police Report: No Police Report was provided.

Public Works

Update/Discussion: Alliant Energy Substation Project: Director Jelle provided an update on land analysis for potential substation location, and initial conversations with potential property owners. He indicated that once the location was finalized, construction would likely begin in 2019.

Update/Discussion: 1 Street Project and 3th & 5th Avenue Projects: Administrator Gadow reviewed the updated cost estimates from Green County Highway Department for the three projects, and recommended that the Village utilize Green County for the project contractor. Director Jelle discussed the timing of the 1 Street Project, tentatively in May, and the addition of concrete parking areas. Anthony Edge asked if the costs included funds for matching curb and gutter on 3rd and 5th Avenues. Director Jelle indicated that they would match existing curbs in intersections where new curb was recently installed. The Committee indicated that they were comfortable bringing this to the full Board for consideration and authorization for the three projects.

Update/Discussion: Follow up from recent flood events: Administrator Gadow noted that damage to 3rd Avenue occurred east of Durst Road, due to the February 19th flood event. He indicated that Staff would be sending a letter to the New Glarus Home for a discussion on how to address water runoff further up Durst Road.

Update: Utility Financials: The Committee reviewed the monthly Utility financials. Anthony Edge asked why the Storm Surplus account dropped from \$84,599 in January to \$61,115 in February. Administrator Gadow indicated that he would research the question and provide the members with an answer.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:49pm.

**VILLAGE OF NEW GLARUS
PUBLIC WORKS/PUBLIC SAFETY COMMITTEE MEETING
January 10, 2018**

Regular Meeting

Chair Kruse called the regular meeting to order at 7:00pm. Present: Peg Kruse, Denise Wright, and Anthony Edge. Also present: Administrator Bryan Gadow, Police Chief Burt Boldebuck and Shaun Dow.

Announcement: All cell phones shall remain off during the meeting.

Approval of Agenda: Motion by Denise Wright to approve the agenda, second by Anthony Edge. Motion carried.

Approval of Minutes from 12/13/17: Motion by Anthony Edge to approve the 12/13/17 minutes, second by Denise Wright. Motion carried.

Public Safety

Recommendation: Operator License to Expire 6/30/2019: Shane Smith: Motion by Anthony Edge to approve the Operator Licenses, second by Denise Wright. Motion carried.

Recommendation: Street Use Permit for Fuelfed, Inc. for 6/1/18: Motion by Denise Wright to approve the Street Use Permit, second by Anthony Edge. Motion carried.

Recommendation: Temporary "Class B" Retailer's License for New Glarus Wine Walk on 2/10/18: Motion by Anthony Edge, second by Peggy Kruse to approve the Temporary "Class B" Retailer's License to the New Glarus Chamber of Commerce for a wine walk on 2/10/18. Motion carried.

Discussion/Recommendation: Ordinance 18-01 Amend Temporary Operator Licenses: Administrator Gadow informed the Committee this ordinance updates Section 185-22(C)(2) of the municipal code to increase the number of temporary operator licenses than an individual may hold from one (1) to two (2) in order to conform with State Statute. Motion by Peggy Kruse to recommend approval, second by Anthony Edge. Motion carried.

Update: Submitted Monthly Police Report: Police Chief Boldebuck reviewed the monthly report, including the recent Shop with a Cop event, donations to the Community Relations fund, recent call activity, and an update on the new officer hiring.

Public Works

Update: Utility Financials: The Committee reviewed the monthly Utility financials.

Adjournment: Being that all agenda items were completed, the Committee adjourned at 7:23pm.

MINUTES ARE NOT OFFICIAL UNTIL NEXT SUBSEQUENT MEETING